

Changes to the ARTP as specified by ACC


Digital Operations

VCF015

The changes to the ARTP form required by ACC from early August 2025, have been implemented in release 416.0.

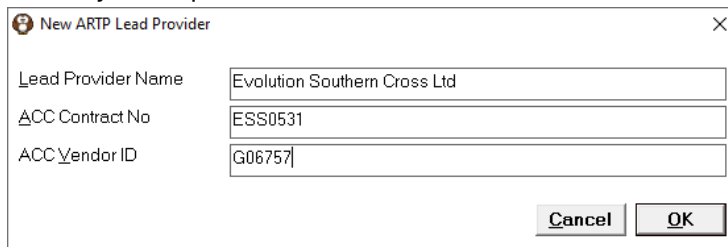
Steps required prior to using the new ARTP format.

1. Update to Release 416.0 (or greater).
2. Add a Provider email address to the User Details section for each provider via Setup – Provider – Config 2 – Edit.



User Details	
Name	Marcus Medlum
Qualification	MB, ChB, FRANZCOG
Speciality	Orthopaedic Surgeon
Address	Innes Office Park, Level 2, Building C 127 Innes Road
Phone	3551 995
Fax	
Email	accounts@incisive.co.nz

3. Each Vendor (Lead Provider) and Facility (hospital that you operate at) must be added via Setup – Hospital – Lead Providers / Facilities.
The Vendor ID will need to be added to your existing Lead Supplier records if you have not already done so. If this is not known, or the Lead Provider will not provide it, please enter 'TBA'. You will not be able to freehand into these field when completing the ARTP and they are required fields.



New ARTP Lead Provider

Lead Provider Name: Evolution Southern Cross Ltd

ACC Contract No: ESS0531

ACC Vendor ID: G06757

Cancel OK

Creating an ARTP

The steps to create an ARTP remain the same. It is just the appearance of the ARTP that has changed. However, the following will assist you in using the new format.

- As the ARTP document no longer contains a field for the consultation date, but is required for saving the ARTP to the patient notes, this has been positioned in the top left-hand corner of the VCF015 ARTP screen.

 VCF015 ARTP

Consult Date
01.07.2025

- The date will default to the date of consultation if the ARTP is being completed via Dictation Mode – Type Dictation.

- The date will default to today's date if being entered via Patient Mode.

- The recipient will default to the Party of Billing for the selected claim number (Patient – Claims).

VCF015 ARTP

Consult Date	Recipient Name	Accident Compenstaion Corp (ESU)
01.07.2025	EDI Account	ACCSPECR

The EDI will be included if this has been configured against the third party (Setup – Contacts – Invoicing / Reports).

- Use the tab key to move from field to field.
- The field with the focus will display in a peachy pink colour.
- Fields without the focus will display in lavender.
- To look up the procedure codes, start typing in the field, the choices will appear in the top section of the VCF015 screen, i.e. not within the document.

- To get the focus to this list (once it appears) use Alt + A. You can then arrow down to the relevant code and press Enter to select.

Available Procedures for Procedure 1	KNE01	MUA-Knee Joint +/- injection (do not use as equiv)
	KNE03	Reconstruction Collateral Ligament
* Body site	KNE07	Patellectomy
	KNE09	Total Knee Replacement

- ACC now only require one Clinical priority status to be selected if other than Routine (whereas previously multiple options could be selected for H1 – H4).

They have however clarified that ‘If more than one is applicable, then suppliers are welcome to note this in the rationale field below’.

* Clinical priority:	Routine
<ul style="list-style-type: none">• H1 – clinically urgent• H2 – home help required• H3 – receiving weekly compensation• H4 – risk of losing employment• Routine	<ul style="list-style-type: none">H1 - clinically urgentH2 - home help requiredH3 - receiving weekly compensationH4 - risk of losing employmentRoutine
If H1 - H4, describe the rationale:	
<div></div>	

- Your Lead suppliers and Facilities are available for selection from the drop-down list (refer to step 3 in Setup above to add or amend). Start typing the Lead supplier name, and then select from the drop-down list at the top of the VCF015 ARTP screen.

Available Lead Suppliers	Allevia
	Burwood
	Chelsea Hospital
	Evolution Southern Cross Ltd

- Likewise, to select the facility, start typing in the field and then select from the drop-down list at the top of the VCF015 ARTP screen.

Available Facilities

- H2 – home

Allevia Hospital Ascot
Allevia Hospital Epsom
Grace Hospital
Kensington

The Contract number and Vendor ID will populate based on the item selected.

- F8 codes will work within fields where free-handed text is allowed.
- There is a new merge field for the Estimated return to work field for those clients that have created a template to pull information from the ARTP into a letter.
<ARTP EstReturnToWork>
- Please update any F8 quick codes and remove references to the following as these fields are no longer required or available in the new ARTP format.

ARTP Assessment Type: <ARTP AssessType>